

AGENDA
SHOREWOOD-TROY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
650 Deerwood Dr., Shorewood, IL 60404

Thursday, November 12, 2020 at 6:30 PM
Public Hearing
Tax Levy Ordinance for FY 2020/2021

Both the Public Hearing and the Regular Board Meeting will be hosted in Meeting Room A of the Library, however, due to COVID mitigation, there will also be an online component. The Zoom Meeting ID is: 821 0355 9749 Password is: 048978. Questions or comments from the public for the Board may be emailed to the Director at jmills@shorewoodtroylibrary.org at least 30 minutes in advance of the meeting.

A public hearing on the Tax Levy Ordinance for the Shorewood-Troy Public Library District for FY 2020/2021 will be held at 6:30 pm on Thursday, November 12, 2020. The meeting will be held at the Library located at 650 Deerwood Drive, Shorewood, IL 60404 in Meeting Room A.

This hearing will immediately be followed by the regular meeting of the Board of Trustees.

November 12, 2020
General Meeting
7:00 pm.

1. Welcome
2. Call to order and roll call of Trustees
3. Changes/Additions to Agenda
4. Approval of Minutes:
 - Regular Meeting, October 8, 2020
5. Correspondence
6. Comments from the Public

MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK TO THE BOARD. COMMENTS ARE TO BE LIMITED TO THREE MINUTES OR LESS. DUE TO OPEN MEETINGS ACT RESTRICTIONS, ACTIONS MAY NOT BE TAKEN ON ITEMS NOT ALREADY ON THE AGENDA, BUT ACTION MAY BE DEFERRED TO A LATER BOARD MEETING.
7. Treasurer's Report – October 2020
8. Approval and Payment of Bills
9. Librarian's Report
 - a. Director's Report with personnel– Jennie Cisna Mills
 - b. Department Heads
10. Old Business
11. New Business –
 - a. Approve Ordinance 20-2 Tax Levy Ordinance for 2020/2021 for a total of \$1,248,406 levied (**Action**)
 - b. Approve Annual Treasurer's report for FY20 (**Action**)
 - c. Approve Request for Proposal for Cleaning Services (**Action**)
 - d. Approve January 16th, beginning at 10 am as Board Retreat (**Action**)

11. Other Business

- a. Announcements
- b. Jennie on vacation, November 23rd through November 27th.

12. Adjournment

Any individual requiring special accommodations as specified by the American with Disabilities Act is requested to notify the Shorewood-Troy Public Library District Director at 815-725-1715 at least 24 hours in advance of the meeting date.

For further information regarding this meeting agenda, please contact:
Jennie Cisna Mills, Director
Shorewood – Troy Public Library District
650 Deerwood Dr., Shorewood, IL 60404
815-725-1715, jmills@shorewoodtroylibrary.org

**SHOREWOOD-TROY PUBLIC LIBRARY DISTRICT
BOARD MEETING
November 12, 2020**

The Public Hearing on the Tax Levy Ordinance for FY 2020/2021 for the Shorewood-Troy Public Library District was called to order by the President, Thomas Novinski, at 6:30 p.m. on Thursday, November 12, 2020. The meeting took place in Meeting Room A of the Library, however, to prevent the spread of the COVID-19 virus, there was also an online component. Social distancing was observed.

ROLL CALL:

TRUSTEES PRESENT:

- | | |
|--------------------|-----------------|
| 1. Thomas Novinski | 2. Karen Voitik |
| 3. Vito Schultz | 4. Brad Stacy |
| 5. Amy Chellino | 6. Phil Besler |

Bob Stahl arrived at 6:34pm.

ABSENT: NONE

STAFF PRESENT:

Jennie Mills, Director

Shalyn Rodriguez, Assistant Director

Brad Stacy motioned and Bob Stahl seconded for the Public Hearing to adjourn at 6:59 p.m.

The regular meeting of the Shorewood-Troy Public Library Board of Trustees was called to order by the President, Thomas Novinski, at 7:00 p.m. on November 12, 2020.

ROLL CALL:

TRUSTEES PRESENT:

- | | |
|--------------------|-----------------|
| 1. Thomas Novinski | 2. Karen Voitik |
| 3. Vito Schultz | 4. Brad Stacy |
| 5. Bob Stahl | 6. Amy Chellino |
| 7. Phil Besler | |

ABSENT: NONE

STAFF PRESENT:

Jennie Mills, Director

Shalyn Rodriguez, Assistant Director

VISITORS PRESENT: Paul Mills, Tracy Caswell

CHANGES/ADDITIONS TO AGENDA: NONE

APPROVAL OF MINUTES:

Karen Voitik moved that the minutes of the regular meeting on October 8, 2020 be approved.

Vito Schultz seconded the motion and it was passed via majority vote. Phil Besler abstained.

COMMENTS FROM THE PUBLIC: NONE

TREASURER'S REPORT:

Cash on Hand Beginning of October 2020	\$879,221.09
Cash received during October 2020	66,601.79
Disbursements	<u>(91,858.05)</u>
Cash on Hand End of October 2020	\$853,964.83

Location and Denomination of Cash

Petty Cash	\$ 300.00
General Fund Checking – Chase	26,274.86
Money Market Fund – Chase	192,595.72
Money Market Fund – Shorewood Bank & Trust	100,999.30
Payroll Account – Chase	5,794.95
PMA Financial CD	500,000.00
BMO Harris CD	<u>28,000.00</u>
TOTAL	\$853,964.83

APPROVAL AND PAYMENT OF BILLS:

Brad Stacy moved that the bills presented for payment be approved. Karen Voitik seconded the motion. A roll call vote was taken with all Trustees present passing the motion.

LIBRARIAN'S REPORT:

- a. Director's Report with personnel – Jennie Cisna Mills
- b. Department Heads

OLD BUSINESS: NONE

NEW BUSINESS:

- a. Trustees approved the Tax Levy Ordinance 20-2 for FY21. Besler motioned/Chellino seconded with all present voting yes.
- b. Trustees approved the Annual Treasurer's Report for FY20. Stahl motioned/Stacy seconded with all present voting yes.
- c. Trustees approved the request for a Proposal for Cleaning Services. Besler motioned/Voitik seconded with all present voting yes.
- d. Trustees approved setting January 16th as the Board Retreat date. Stacy motioned/Schultz seconded. It passed via voice vote.

OTHER BUSINESS:

- a. Mills will be on vacation November 23rd through November 27th.

Stahl motioned/Stacy seconded for the meeting to adjourn at 7:21 p.m. with all members present voting yes.

Respectfully submitted,
Shalyn Rodriguez, Assistant Director