

AGENDA
SHOREWOOD-TROY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
650 Deerwood Dr., Shorewood, IL 60404

March 11, 2021
General Meeting
7:00 p.m.

The Regular Board Meeting will be hosted in Meeting Room A of the Library, however, due to COVID mitigation, there will also be an online component. The Zoom Meeting ID is: 826 1892 6403, Password is: 211541. Questions or comments from the public for the Board may be emailed to the Director at jmills@shorewoodtrovlibrary.org in advance of the meeting

1. Welcome
2. Call to order and roll call of Trustees
3. Changes/Additions to Agenda
4. Approval of Minutes:
 - Regular Meeting, February 12, 2021
5. Comments from the Public

MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK TO THE BOARD. COMMENTS ARE TO BE LIMITED TO THREE MINUTES OR LESS. DUE TO OPEN MEETINGS ACT RESTRICTIONS, ACTIONS MAY NOT BE TAKEN ON ITEMS NOT ALREADY ON THE AGENDA, BUT ACTION MAY BE DEFERRED TO A LATER BOARD MEETING.
6. Treasurer's Report – February 2021
7. Approval and Payment of Bills
8. Correspondence
9. Reports
 - a. Director's Report with personnel– Jennie Cisna Mills
 - b. Department Heads
10. Old Business
 - a. Update to DCEO Grant (**Discussion**)
11. New Business –
 - a. Approve Shorewood-Troy Library Culture Statement (**Action**)
 - b. Approve Shorewood-Troy Library Outreach Statement (**Action**)
 - c. Approve Revised Circulation Policy (**Action**)
 - d. David Vinjamuri's site visit (**Discussion**)
 - e. Library Director's Evaluation (**Discussion**)
12. Announcements
 - a. National Library Week, April 4-10.
13. Adjourn

Any individual requiring special accommodations as specified by the American with Disabilities Act is requested to notify the Shorewood-Troy Public Library District Director at 815-725-1715 at least 24 hours in advance of the meeting date.

For further information regarding this meeting agenda, please contact:
Jennie Cisna Mills, Director/815.725.1715 or jmills@shorewoodtrovlibrary.org
Shorewood – Troy Public Library District
650 Deerwood Dr., Shorewood, IL 60404

**SHOREWOOD-TROY PUBLIC LIBRARY DISTRICT
BOARD MEETING
March 11, 2021**

The regular meeting of the Shorewood-Troy Public Library Board of Trustees was called to order by the President, Thomas Novinski, at 7:00 p.m. on March 11, 2021. The meeting took place in Meeting Room A of the Library, however, to prevent the spread of the COVID-19 virus, there was also an online component. Social distancing was observed.

ROLL CALL:

TRUSTEES PRESENT:

- | | |
|--------------------|-----------------|
| 1. Thomas Novinski | 4. Phil Besler |
| 2. Karen Voitik | 5. Bob Stahl |
| 3. Vito Schultz | 6. Amy Chellino |

ABSENT: Brad Stacy

STAFF PRESENT:

Jennie Mills, Director
Shalyn Rodriguez, Assistant Director

VISITORS PRESENT: Paul Mills, Tracy Caswell

CHANGES/ADDITIONS TO AGENDA: NONE

APPROVAL OF MINUTES:

Bob Stahl moved that the minutes of the regular meeting on February 12, 2021 be approved. Karen Voitik seconded the motion, and it was passed with all present voting yes.

COMMENTS FROM THE PUBLIC: NONE

TREASURER'S REPORT:

Cash on Hand Beginning of February 2021	\$600,130.77
Cash received during February 2021	\$9,992.10
Disbursements	<u>(108,953.56)</u>
Cash on Hand End of February 2021	\$501,169.31

Location and Denomination of Cash

Petty Cash	\$ 300.00
General Fund Checking – Chase	3,004.49
Money Market Fund – Chase	65,774.20
Money Market Fund – Shorewood Bank & Trust	101,005.89
Payroll Account – Chase	5,084.73
PMA Financial CD	298,000.00
BMO Harris CD	<u>28,000.00</u>
TOTAL	\$501,169.31

APPROVAL AND PAYMENT OF BILLS:

Karen Voitik moved that the bills presented for payment be approved. Vito Schultz seconded the

motion. A roll call vote was taken with all Trustees present passing the motion.

LIBRARIAN'S REPORT:

- a. Director's Report with personnel – Jennie Cisna Mills
- b. Department Heads

OLD BUSINESS: An update about the DCEO Grant was provided.

NEW BUSINESS:

- a. Trustees approved the Shorewood-Troy Library Culture Statement. Besler motioned/Schultz seconded with all present voting yes.
- b. Trustees approved the Shorewood-Troy Library Outreach Statement. Besler motioned/Schultz seconded. It passed via voice vote.
- c. Trustees approved the revised Circulation Policy. Voitik motioned/Schultz seconded. It passed via voice vote.
- d. Trustees discussed the site visit with David Vinjamuri. The Board is waiting for the report from Mr. Vinjamuri to see what is recommended.
- e. Trustees discussed the Library Director's evaluation. Mills recommended conducting the evaluation at the April 8th board meeting.

ANNOUNCEMENTS:

National Library Week is April 4-10. Library Workers Day is April 6th. Proclamation from the Board signed at the April 8th meeting. Stacy's resolution will be done at the April 8th meeting.

Besler motioned/Voitik seconded for the meeting to adjourn at 7:25 p.m. with all members present voting yes.

Respectfully submitted,
Shalyn Rodriguez, Assistant Director