

HOOPLA

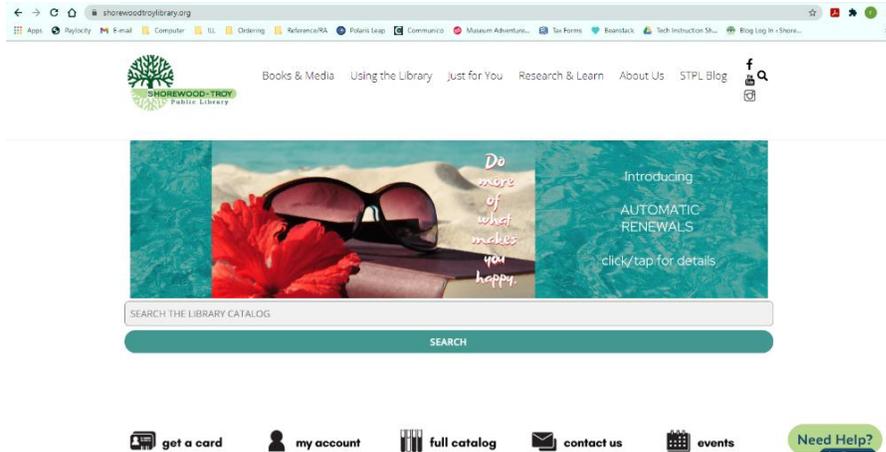


SHOREWOODTROYLIBRARY.ORG

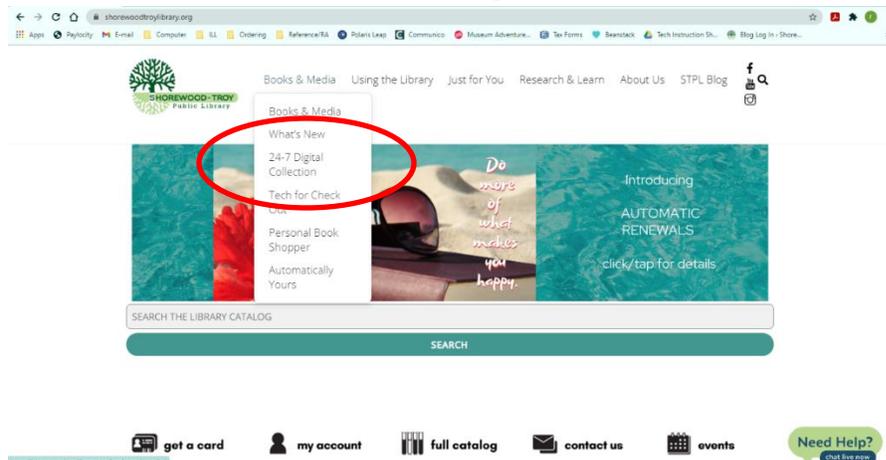
650 Deerwood Drive, Shorewood, IL | 815.725.1715



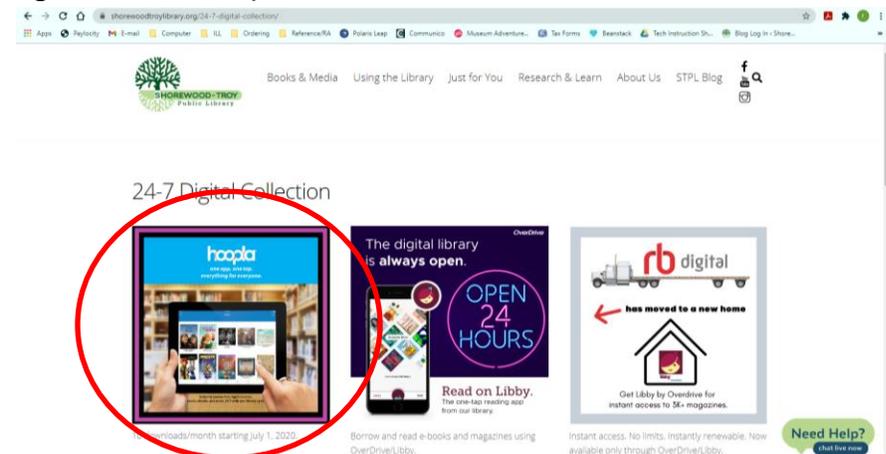
1. Got to the library website at shorewoodtroylibrary.org.



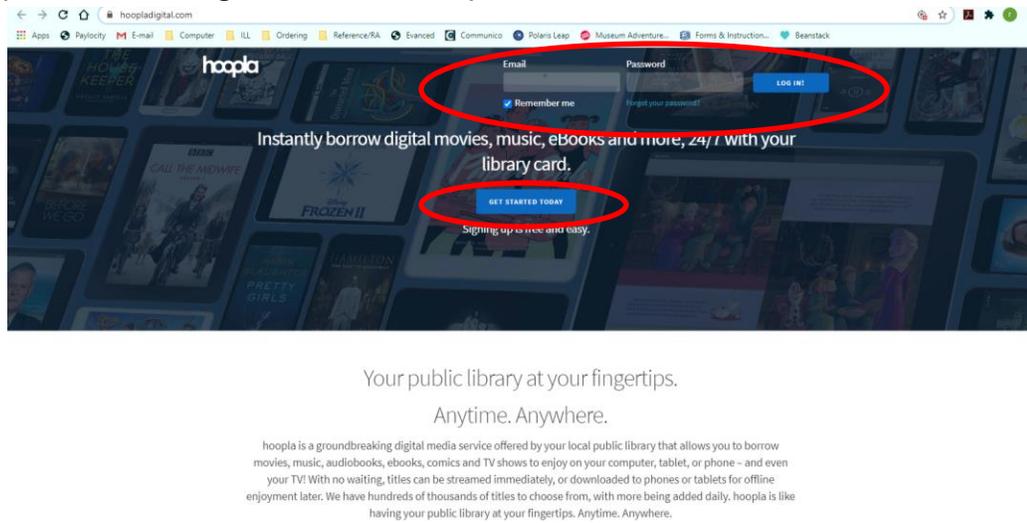
2. Hover over “Books & Media” and click on “24-7 Digital Collection”.



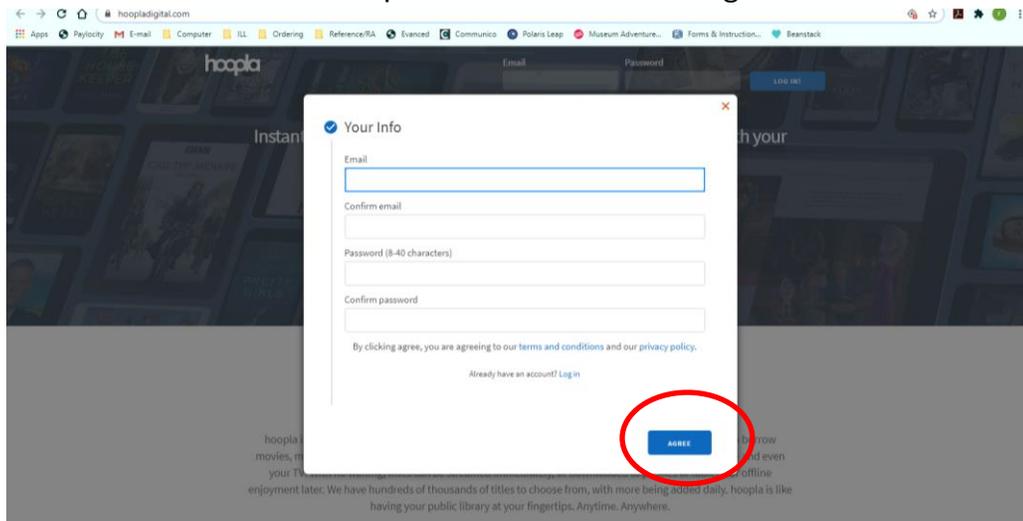
3. There will be a large icon for Hoopla. Go ahead and click on that icon.



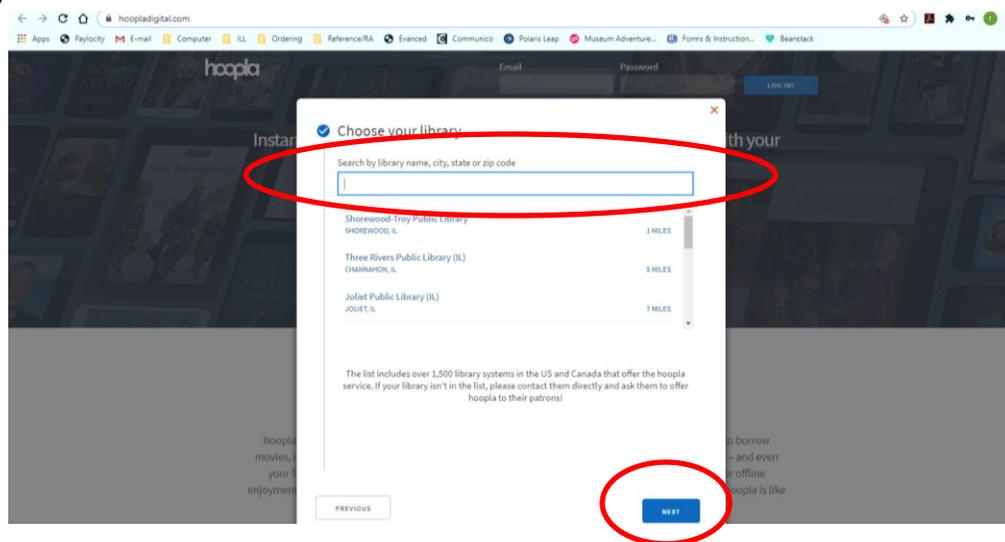
4. This will take you to the Hoopla homepage. Here you can either sign in with your email and password (if you have already registered with Hoopla, and skip to step #10), or create an account if you've never registered with Hoopla.



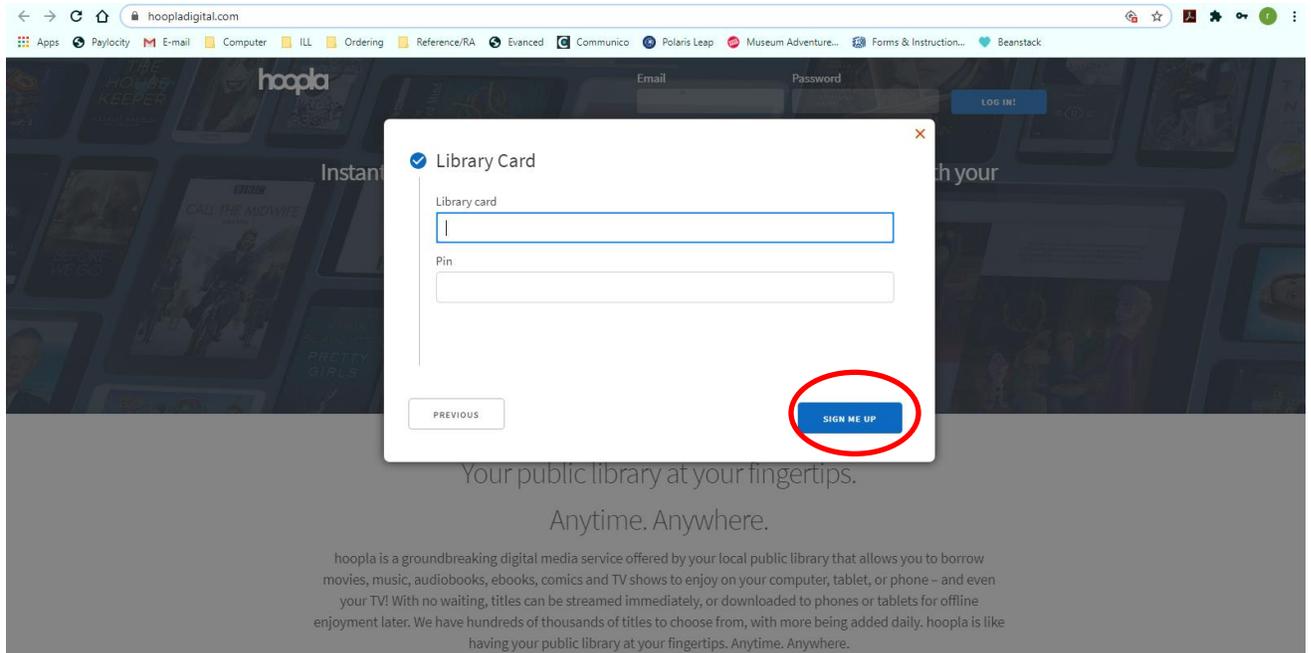
5. Enter your email address and create a password. Then click "Agree".



6. Here you will search for your library. Use the search bar to type in Shorewood. Make sure to select "Shorewood-Troy Public Library" **not** "Shorewood Public Library" (that one is in Wisconsin!). Click on the "Next" button.

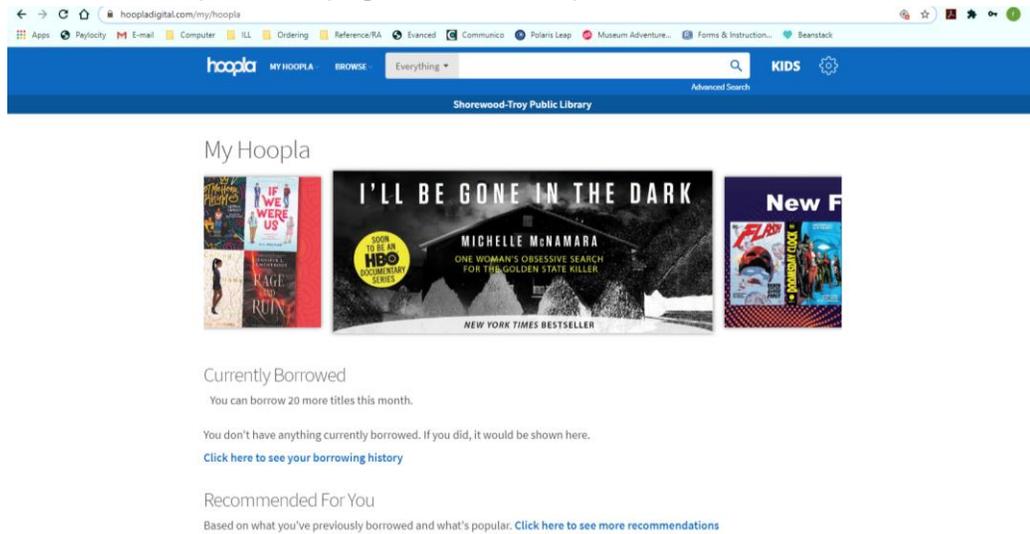


7. Now you will enter your library card number (no spaces) and PIN. Reminder – your PIN is the last four numbers of your library card number. Then click “Sign me up”.

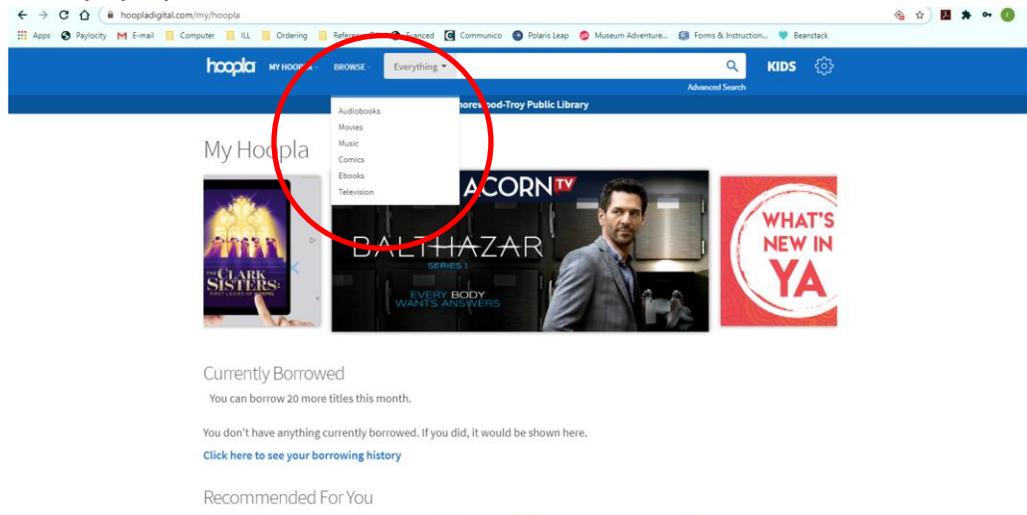


8. Confirmation will pop up that you are registered, and you have a specific amount of titles available to check-out per month. All titles on Hoopla are readily available, and can be checked-out immediately, no wait lists! But there is a limit as to how many you can check-out per month. Click on “Continue”.

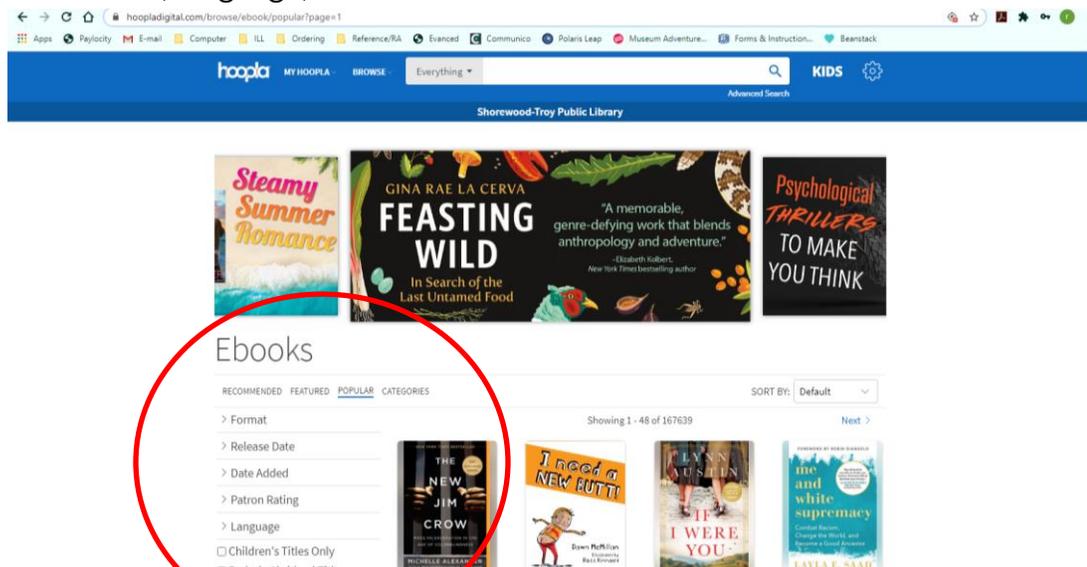
9. You are now on the Hoopla homepage. From here you can browse or search for items.



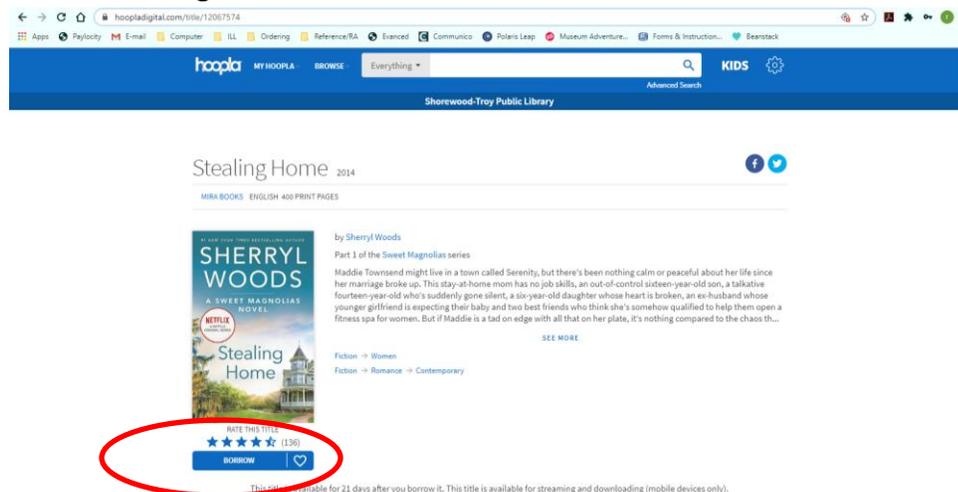
10. We will browse for a book. Hover over the “Browse” button at the top of the page. A drop-down menu will pop up, and we will click on “Ebooks”.



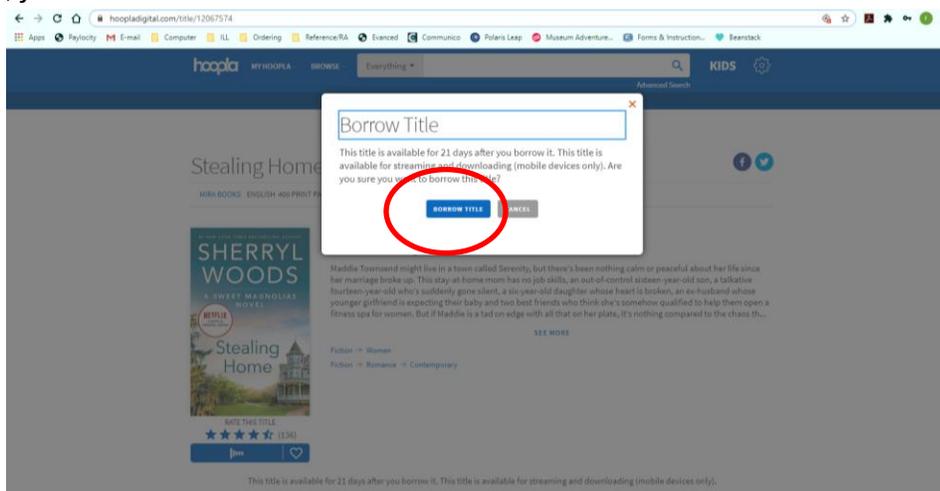
11. From here you can filter your results based on what you want to look for. You can change the format, release date, language, etc.



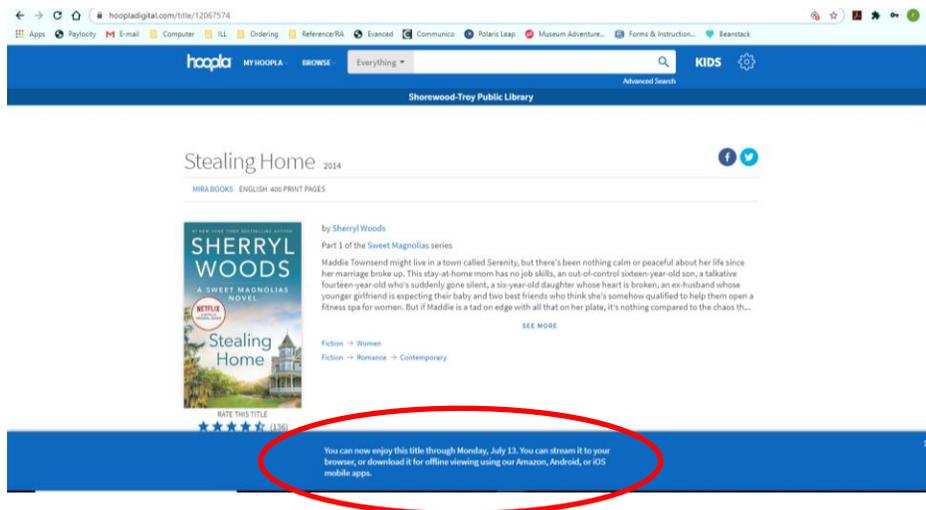
12. Once you find a book that you'd like to check out, click on the title, and it will take to the item's page. Here you can find out more about the item, and check it out. To check out the item, click on “Borrow” under the image of the item.



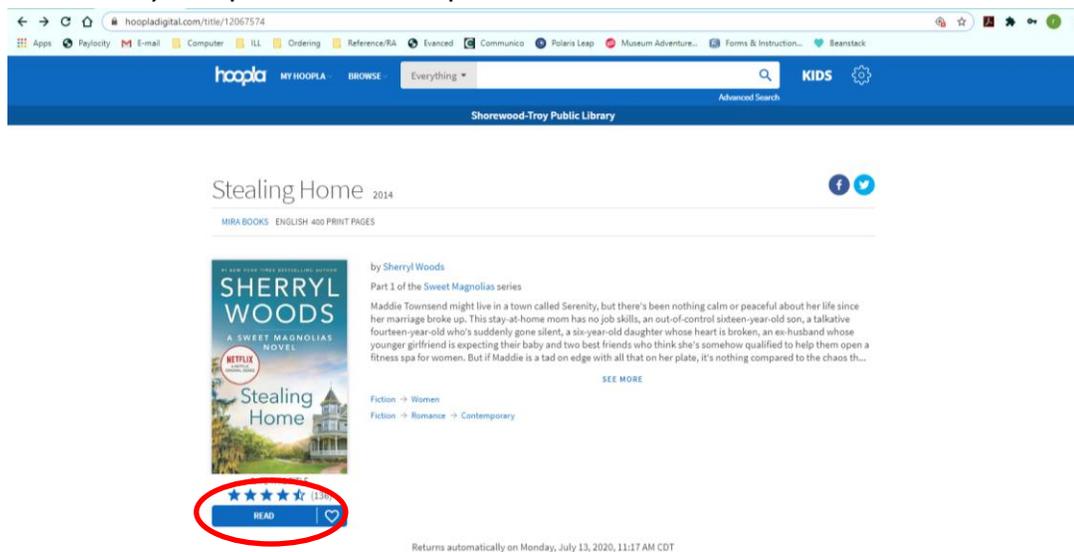
13. Hoopla will let you know how many days you will have the item (ebooks are 21 days). You will confirm that you want to check out the item by clicking “Borrow Title”. If you decide you don’t want the item, just click “Cancel”.



14. Hoopla will let you know how long you get to keep your title before it automatically returns (pay for no late fees!).



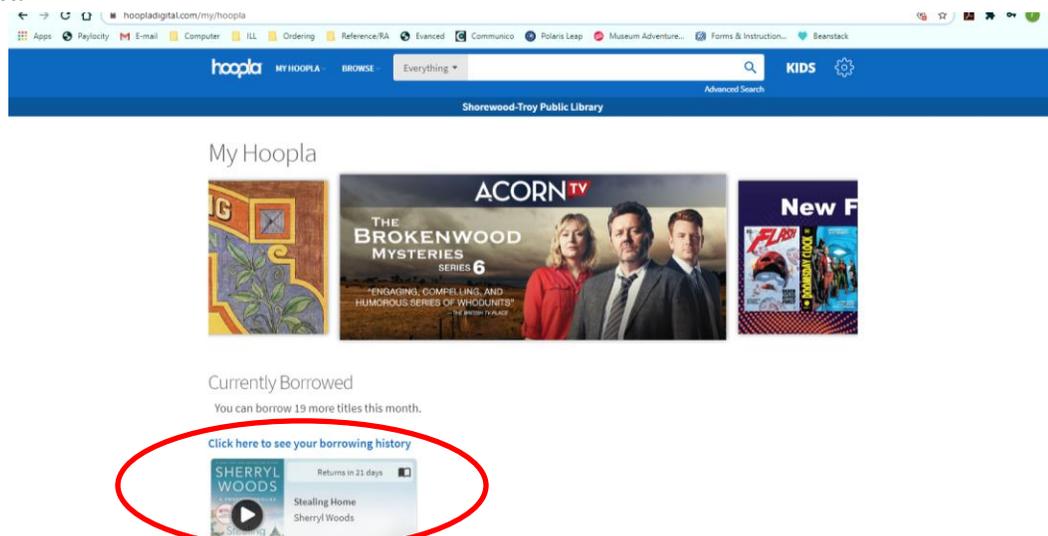
15. When you are ready to open it/read it tap on “Read”.



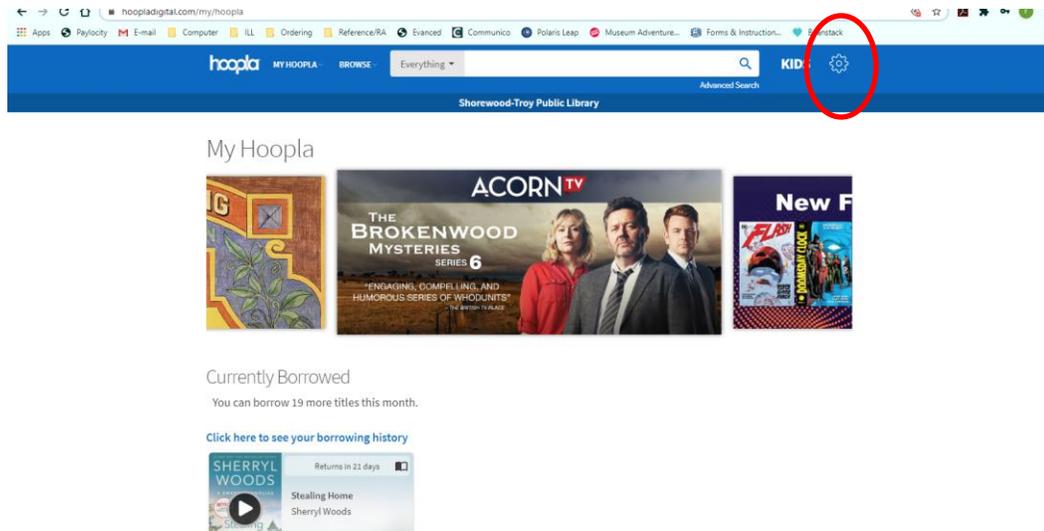
16. When you click on “Read” your title will open. As this is an ebook, we can click the left or right arrow to turn pages, and you can click the “close” button when you are done reading.



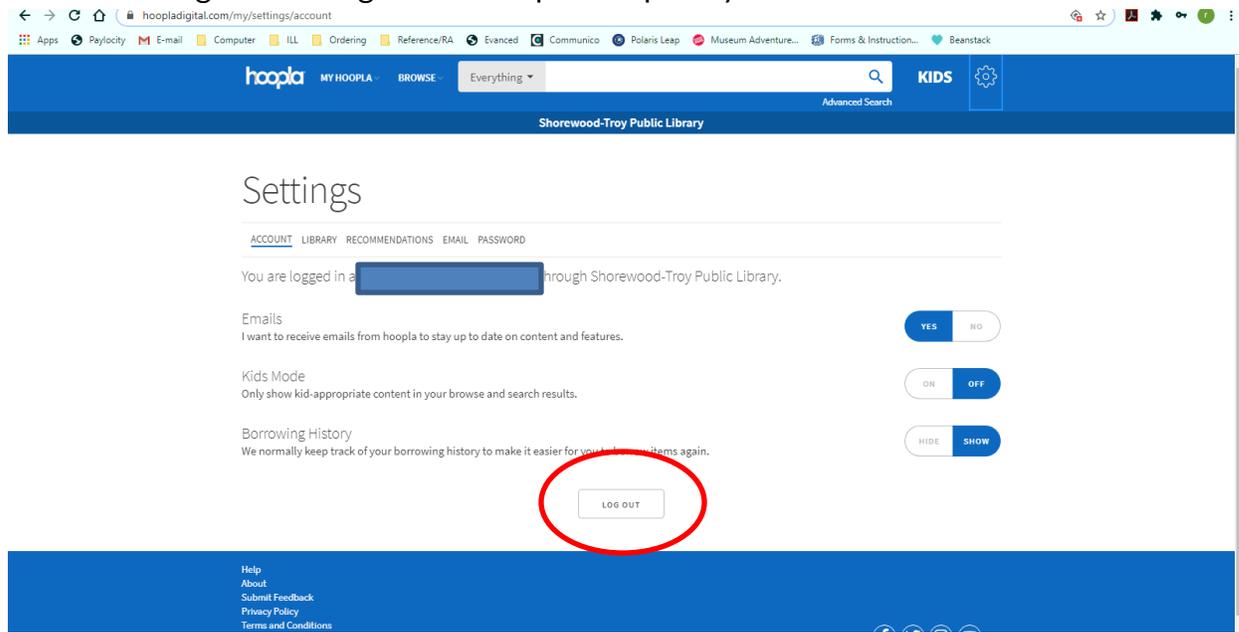
17. When you close the book, Hoopla will take you back to the homepage. From here, you can see what items you currently have checked out as well as how many more titles you can borrow this month.



18. When you are done using Hoopla, just remember to sign out. Click on the gear icon in the upper right corner of the screen.



19. Then click on “Log Out” to log out of Hoopla completely.



We hope you enjoy using Hoopla!

If you have any additional questions, please contact the Reference Department at reference@shorewoodtroylibrary.org or (815) 725-1715