

**SHOREWOOD-TROY PUBLIC LIBRARY DISTRICT  
BOARD MEETING  
April 8, 2021**

The regular meeting of the Shorewood-Troy Public Library Board of Trustees was called to order by the President, Thomas Novinski, at 7:00 p.m. on April 8, 2021. The meeting took place in Meeting Room A of the Library, however, to prevent the spread of the COVID-19 virus, there was also an online component. Social distancing was observed.

ROLL CALL:

TRUSTEES PRESENT:

- |                    |                 |
|--------------------|-----------------|
| 1. Thomas Novinski | 4. Bob Stahl    |
| 2. Karen Voitik    | 5. Amy Chellino |
| 3. Vito Schultz    |                 |

ABSENT: Phil Besler, Brad Stacy

STAFF PRESENT:

Jennie Mills, Director

VISITORS PRESENT: Paul Mills

CHANGES/ADDITIONS TO AGENDA: NONE

APPROVAL OF MINUTES:

Bob Stahl moved that the minutes of the regular meeting on March 11, 2021 be approved. Karen Voitik seconded the motion, and it was passed with all present voting yes.

COMMENTS FROM THE PUBLIC: NONE

TREASURER'S REPORT:

Cash on Hand Beginning of March 2021	\$501,169.31
Cash received during Marc 2021	\$26,042.25
Disbursements	<u>(\$112,119.37)</u>
Cash on Hand End of February 2021	\$415,092.19

Location and Denomination of Cash

Petty Cash	\$ 300.00
General Fund Checking – Chase	11,809.07
Money Market Fund – Chase	70,776.83
Money Market Fund – Shorewood Bank & Trust	129,863.16
Payroll Account – Chase	5,842.13
PMA Financial CD	196,501.00
BMO Harris CD	<u>0.00</u>
TOTAL	\$501,169.31

APPROVAL AND PAYMENT OF BILLS:

Amy Chellino moved that the bills presented for payment (\$31,630.45) and the bills paid (\$12,101.69) be approved. Vito Schultz seconded the motion. A roll call vote was taken with all Trustees present passing the motion.

LIBRARIAN'S REPORT:

- a. Director's Report with personnel – Jennie Cisna Mills
- b. Department Heads

OLD BUSINESS: No Old Business.

NEW BUSINESS:

- a. Trustees approved a National Library Week Proclamations. Stahl motioned/Voitik seconded with all present voting yes.
- b. Trustees approved Resolution 21-1 "A Resolution Honoring Bradford Stacy, Library Trustee". Voitik motioned/Stahl seconded. It passed via voice vote.
- c. The first draft of the budget for FY22 was discussed. The need for several changes were also discussed. The final draft of the budget will be brought forward at the May meeting.
- d. Trustees approved updating the Personnel Policy section "Bonus Payments to Employees Serving as Interim Managers" biweekly "extra pay" from \$250 biweekly to \$350 biweekly. Stahl moved/Chellino seconded. Roll call vote conducted with all trustees present passing the motion.

Motion made to go into Executive Session for the purposes of discussing matters related to Personnel 5 ILCS 120/2 (c)(1) made by Schultz, seconded by Stahl at 7:21pm.

Open meeting resumed at 7:35pm. No action taken by the Board.

ANNOUNCEMENTS:

No Announcements

Chellino motioned/Voitik seconded for the meeting to adjourn at 7:39 p.m. with all members present voting yes.

Respectfully submitted,  
Jennie Mills, Director

**AGENDA**  
**SHOREWOOD-TROY PUBLIC LIBRARY DISTRICT**  
**BOARD OF TRUSTEES**  
**650 Deerwood Dr., Shorewood, IL 60404**

**April 8, 2021**  
**General Meeting, 7:00pm**

**The Regular Board Meeting will be hosted in Meeting Room A of the Library, however, due to COVID mitigation, there will also be an online component. The Zoom Meeting ID is: 852 0176 0571, Password is: 434250. Questions or comments from the public for the Board may be emailed to the Director at [jmills@shorewoodtroylibrary.org](mailto:jmills@shorewoodtroylibrary.org) in advance of the meeting**

1. Welcome
2. Call to order and roll call of Trustees
3. Changes/Additions to Agenda
4. Approval of Minutes:
  - Regular Meeting, March 11, 2021
5. Comments from the Public

MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK TO THE BOARD. COMMENTS ARE TO BE LIMITED TO THREE MINUTES OR LESS. DUE TO OPEN MEETINGS ACT RESTRICTIONS, ACTIONS MAY NOT BE TAKEN ON ITEMS NOT ALREADY ON THE AGENDA, BUT ACTION MAY BE DEFERRED TO A LATER BOARD MEETING.
6. Treasurer's Report – March 2021
7. Approval and Payment of Bills
8. Librarian's Report
  - a. Director's Report
  - b. Department Heads
9. Old Business
10. New Business –
  - a. National Library Week Proclamation (**Approval**)
  - b. Resolution 21-1 "A Resolution Honoring Bradford Stacy, Library Trustee" (**Approval**)
  - c. Initial Budget draft for FY22 (**Discussion**)
  - d. Update Personnel Policy section "Bonus Payments to Employees Serving as Interim Managers" amount from \$250 biweekly to \$350 biweekly (**Approval**)
11. Close to go into executive session for the purposes of discussing matters related to Personnel 5 ILCS 120/2(c)(1)
12. Reopen to Open Session. No action to be taken subsequent to executive session
13. Other Business
14. Adjournment

Any individual requiring special accommodations as specified by the American with Disabilities Act is requested to notify the Shorewood-Troy Public Library District Director at 815-725-1715 at least 24 hours in advance of the meeting date.

For further information regarding this meeting agenda, please contact:  
Jennie Cisna Mills, Director  
815-725-1715, [jmills@shorewoodtroylibrary.org](mailto:jmills@shorewoodtroylibrary.org)