

**SHOREWOOD-TROY PUBLIC LIBRARY DISTRICT
BOARD MEETING
December 10, 2020**

The regular meeting of the Shorewood-Troy Public Library Board of Trustees was called to order by the President, Thomas Novinski, at 7:00 p.m. on December 10, 2020. The meeting took place in Meeting Room A of the Library, however, to prevent the spread of the COVID-19 virus, there was also an online component. Social distancing was observed.

ROLL CALL:

TRUSTEES PRESENT:

- | | |
|--------------------|-----------------|
| 1. Thomas Novinski | 2. Karen Voitik |
| 3. Vito Schultz | 4. Brad Stacy |
| 5. Bob Stahl | 6. Amy Chellino |
| 7. Phil Besler | |

ABSENT: NONE

STAFF PRESENT:

Jennie Mills, Director
Shalyn Rodriguez, Assistant Director

VISITORS PRESENT: Paul Mills

CHANGES/ADDITIONS TO AGENDA: NONE

APPROVAL OF MINUTES:

Brad Stacy moved that the minutes of the Public Hearing on November 12, 2020 be approved.
Karen Voitik seconded the motion and it was passed.

Phil Besler moved that the minutes of the regular meeting on November 12, 2020 be approved.
Brad Stacy seconded the motion and it was passed.

COMMENTS FROM THE PUBLIC: NONE

TREASURER'S REPORT:

Cash on Hand Beginning of November 2020	\$853,964.83
Cash received during November 2020	26,654.96
Disbursements	<u>(107,428.14)</u>
Cash on Hand End of November 2020	\$773,191.65

Location and Denomination of Cash

Petty Cash	\$ 300.00
General Fund Checking – Chase	8,315.97
Money Market Fund – Chase	108,638.72
Money Market Fund – Shorewood Bank & Trust	101,001.02
Payroll Account – Chase	26,935.94
PMA Financial CD	500,000.00
BMO Harris CD	<u>28,000.00</u>
TOTAL	\$773,191.65

APPROVAL AND PAYMENT OF BILLS:

Phil Besler moved that the bills presented for payment be approved. Brad Stacy seconded the motion. A roll call vote was taken with all Trustees present passing the motion.

CORRESPONDENCE: The Library was awarded \$300,000 via a State Capital Appropriations Grant to rebuild the current parking lot and add an additional parking lot.

LIBRARIAN'S REPORT:

- a. Director's Report with personnel – Jennie Cisna Mills
- b. Department Heads

OLD BUSINESS: NONE

NEW BUSINESS:

- a. Trustees approved the revision of the Meeting Room Policy to include booking the Library's Zoom account for public meetings. Besler motioned/Schultz seconded. It passed via voice vote.
- b. Trustees discussed options for a book locker system. Testimonials from libraries with systems was requested to learn more.
- c. Trustees approved the list of names to be sent to Will County for the Statement of Economic Interest. Besler motioned/Stacy seconded. It passed via voice vote.

ADJOURNMENT TO EXECUTIVE SESSION FOR MATTERS RELATED TO PERSONNEL 5 ILCS 120/2(c)(1) AND the setting of a price for sale or lease of property owned by the public body 5 ILCS 120/2(c)(6) at 7:25 p.m.

Stacy motioned/Voitik seconded with all voting yes to adjourn.

Besler motioned/Schultz seconded with all voting yes to resume open session at 7:35 p.m.

- a. Trustees approved supplement of FFCRA time, if the legislation is not renewed past December 31st, 2020. Besler motioned/Voitik seconded with all trustees present voting yes.

OTHER BUSINESS: Mills will be on vacation December 23rd through January 4th.

Stahl motioned/Stacy seconded for the meeting to adjourn at 7:38 p.m. with all members present voting yes.

Respectfully submitted,
Shalyn Rodriguez, Assistant Director

AGENDA
SHOREWOOD-TROY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
650 Deerwood Dr., Shorewood, IL 60404

December 10, 2020
General Meeting
7:00 p.m.

The Regular Board Meeting will be hosted in Meeting Room A of the Library, however, due to COVID mitigation, there will also be an online component. The Zoom Meeting ID is: 865 2207 0136, Password is: 564034. Questions or comments from the public for the Board may be emailed to the Director at jmills@shorewoodtrovlibrary.org in advance of the meeting

1. Welcome
2. Call to order and roll call of Trustees
3. Changes/Additions to Agenda
4. Approval of Minutes:
 - Public Hearing, November 12, 2020
 - Regular Meeting, November 12, 2020
5. Comments from the Public

MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK TO THE BOARD. COMMENTS ARE TO BE LIMITED TO THREE MINUTES OR LESS. DUE TO OPEN MEETINGS ACT RESTRICTIONS, ACTIONS MAY NOT BE TAKEN ON ITEMS NOT ALREADY ON THE AGENDA, BUT ACTION MAY BE DEFERRED TO A LATER BOARD MEETING.
6. Treasurer's Report – November 2020
7. Approval and Payment of Bills
8. Correspondence
9. Reports
 - a. Director's Report with personnel– Jennie Cisna Mills
 - b. Department Heads
10. Old Business
11. New Business –
 - a. Revise the Meeting Room Policy to expand to cover booking our Zoom for public meetings (**Action**)
 - b. Book Locker System Proposal (**Discussion**)
 - c. Approve list of names to be sent to Will County for the Statement of Economic Interest (**Action**)
12. Close to Executive Session for the purposes of discussing matters related to Personnel 5 ILCS 120/2,(c)(1) AND the setting of a price for sale or lease of property owned by the public body 5 ILCS 120/2(c)(6)
13. Reopen to Open session
14. Approve supplement to FFCRA time, if the legislation is not renewed past December 31st, 2020 (**Action**)
15. Announcements
 - a. Jennie on vacation – December 23 – January 4th
15. Adjourn

Any individual requiring special accommodations as specified by the American with Disabilities Act is requested to notify the Shorewood-Troy Public Library District Director at 815-725-1715 at least 24 hours in advance of the meeting date.

For further information regarding this meeting agenda, please contact:
Jennie Cisna Mills, Director/815.725.1715 or jmills@shorewoodtroylibrary.org
Shorewood – Troy Public Library District
650 Deerwood Dr., Shorewood, IL 60404