

**SHOREWOOD-TROY PUBLIC LIBRARY DISTRICT
BOARD MEETING
January 14, 2021**

The regular meeting of the Shorewood-Troy Public Library Board of Trustees was called to order by the President, Thomas Novinski, at 7:00 p.m. on January 14, 2021. The meeting took place in Meeting Room A of the Library, however, to prevent the spread of the COVID-19 virus, there was also an online component. Social distancing was observed.

ROLL CALL:

TRUSTEES PRESENT:

- | | |
|--------------------|-----------------|
| 1. Thomas Novinski | 2. Karen Voitik |
| 3. Vito Schultz | 4. Brad Stacy |
| 5. Bob Stahl | 6. Amy Chellino |

ABSENT: Phil Besler

STAFF PRESENT:

Jennie Mills, Director
Shalyn Rodriguez, Assistant Director

VISITORS PRESENT: Tracy Caswell

CHANGES/ADDITIONS TO AGENDA: NONE

APPROVAL OF MINUTES:

Brad Stacy moved that the minutes of the regular meeting on December 10, 2020 be approved.
Bob Stahl seconded the motion and it was passed.

COMMENTS FROM THE PUBLIC: NONE

TREASURER'S REPORT:

Cash on Hand Beginning of December 2020	\$773,191.65
Cash received during December 2020	29,031.41
Disbursements	<u>(98,066.64)</u>
Cash on Hand End of December 2020	\$704,156.12

Location and Denomination of Cash

Petty Cash	\$ 300.00
General Fund Checking – Chase	15,149.61
Money Market Fund – Chase	48,769.46
Money Market Fund – Shorewood Bank & Trust	101,002.73
Payroll Account – Chase	10,934.32
PMA Financial CD	500,000.00
BMO Harris CD	<u>28,000.00</u>
TOTAL	\$704,156.12

APPROVAL AND PAYMENT OF BILLS:

Bob Stahl moved that the bills presented for payment be approved. Brad Stacy seconded the motion. A roll call vote was taken with all Trustees present passing the motion.

CORRESPONDENCE: NONE

LIBRARIAN'S REPORT:

- a. Director's Report with personnel – Jennie Cisna Mills
- b. Department Heads

OLD BUSINESS: NONE

NEW BUSINESS:

- a. Trustees approved Alpha Building Maintenance as the Library's new cleaning company at a monthly cost of \$993. Stahl motioned/Stacy seconded with all trustees present voting yes.
- b. Trustees approved the authorization of Bret Mitchell of Ethos Workshop to begin the process of working on bid specifications for repairs and upgrades to the Library's elevator. Stacy motioned/Voitik seconded with all trustees present voting yes.

OTHER BUSINESS: A reminder of the Board Retreat scheduled for Saturday, January 16, 2021 at 10am was given.

Stacy motioned/Schultz seconded for the meeting to adjourn at 7:25 p.m. with all members present voting yes.

Respectfully submitted,
Shalyn Rodriguez, Assistant Director

AGENDA
SHOREWOOD-TROY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
650 Deerwood Dr., Shorewood, IL 60404

January 14, 2021
General Meeting
7:00 p.m.

The Regular Board Meeting will be hosted in Meeting Room A of the Library, however, due to COVID mitigation, there will also be an online component. The Zoom Meeting ID is: 842 1997 0757, Password is: 239989. Questions or comments from the public for the Board may be emailed to the Director at jmills@shorewoodtroylibrary.org in advance of the meeting

1. Welcome
2. Call to order and roll call of Trustees
3. Changes/Additions to Agenda
4. Approval of Minutes:
 - Regular Meeting, December 10, 2020
5. Comments from the Public

MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK TO THE BOARD. COMMENTS ARE TO BE LIMITED TO THREE MINUTES OR LESS. DUE TO OPEN MEETINGS ACT RESTRICTIONS, ACTIONS MAY NOT BE TAKEN ON ITEMS NOT ALREADY ON THE AGENDA, BUT ACTION MAY BE DEFERRED TO A LATER BOARD MEETING.
6. Treasurer's Report – December 2020
7. Approval and Payment of Bills
8. Correspondence
9. Reports
 - a. Director's Report with personnel– Jennie Cisna Mills
 - b. Department Heads
10. Old Business
11. New Business –
 - a. Approve Alpha Building Maintenance as cleaning company at a monthly cost of \$993 (**Action**)
 - b. Authorization of Bret Mitchell of Ethos Workshop to begin the process of working on bid specifications for repairs/upgrades to the library's elevator (**Action**)
12. Announcements
 - a. Reminder of Board Retreat, scheduled for this Saturday, January 16, 2021 at 10am
13. Adjourn

Any individual requiring special accommodations as specified by the American with Disabilities Act is requested to notify the Shorewood-Troy Public Library District Director at 815-725-1715 at least 24 hours in advance of the meeting date.

For further information regarding this meeting agenda, please contact:
Jennie Cisna Mills, Director/815.725.1715 or jmills@shorewoodtroylibrary.org
Shorewood – Troy Public Library District
650 Deerwood Dr., Shorewood, IL 60404