

**AGENDA**  
**SHOREWOOD-TROY PUBLIC LIBRARY DISTRICT**  
**BOARD OF TRUSTEES**  
**650 Deerwood Dr., Shorewood, IL 60404**

**January 16, 2021**  
**Special Board Meeting**  
**10:00 am**

**The Special Board Meeting will be hosted in Meeting Room A of the Library, however, due to COVID mitigation, there will also be an online component. The Zoom Meeting ID is: 841 8375 7578, Password is: 034957. Questions or comments from the public for the Board may be emailed to the Director at [jmills@shorewoodtroylibrary.org](mailto:jmills@shorewoodtroylibrary.org) in advance of the meeting**

1. Welcome
2. Call to order and roll call of Trustees
3. Changes/Additions to Agenda
4. Comments from the Public  

MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK TO THE BOARD. COMMENTS ARE TO BE LIMITED TO THREE MINUTES OR LESS. DUE TO OPEN MEETINGS ACT RESTRICTIONS, ACTIONS MAY NOT BE TAKEN ON ITEMS NOT ALREADY ON THE AGENDA, BUT ACTION MAY BE DEFERRED TO A LATER BOARD MEETING.
5. Old Business
6. New Business –
  - a. Managers' Overview of Departments, Roles, Challenges for Departments (**Discussion**)
    - i. Julie Hornberger (Head of Adult Services & Technology)
    - ii. Leslie Lovato (Head of Technical Services)
    - iii. Christine Montgomery (Head of Circulation Services)
    - iv. Shalyn Rodriguez (Assistant Director & Head of Children's Services)
    - v. Rachel Gilmore (Marketing Coordinator)
  - b. Overview of Statistics Regarding Circulation, Programming, Patron Outreach (**Discussion**)
  - c. Upcoming building projects (**Discussion**)
  - d. **30-minute break for lunch**
  - e. Where do we go from here (**Discussion**)
    - i. Service Models – What would the board like to see?
    - ii. Innovation in strategy, programs, service offerings – What would the board like to see?
    - iii. Hours and availability – what would the board like to see?
    - iv. Staffing models – what would the board like to see?
    - v. Roadmap going forward
7. Adjourn

Any individual requiring special accommodations as specified by the American with Disabilities Act is requested to notify the Shorewood-Troy Public Library District Director at 815-725-1715 at least 24 hours in advance of the meeting date.

For further information regarding this meeting agenda, please contact:  
Jennie Cisna Mills, Director/815.725.1715 or [jmills@shorewoodtroylibrary.org](mailto:jmills@shorewoodtroylibrary.org)  
Shorewood – Troy Public Library District  
650 Deerwood Dr., Shorewood, IL 60404

**SHOREWOOD-TROY PUBLIC LIBRARY DISTRICT  
SPECIAL BOARD MEETING  
January 16, 2021**

The special meeting of the Shorewood-Troy Public Library Board of Trustees was called to order by the President, Thomas Novinski, at 10:00 a.m. on January 16, 2021. The meeting took place in Meeting Room A of the Library, however, to prevent the spread of the COVID-19 virus, there was also an online component. Social distancing was observed.

**ROLL CALL:**

**TRUSTEES PRESENT:**

- |                    |                 |
|--------------------|-----------------|
| 1. Thomas Novinski | 2. Karen Voitik |
| 3. Vito Schultz    | 4. Brad Stacy   |
| 5. Phil Besler     | 6. Amy Chellino |

LATE: Bob Stahl joined at 10:02 a.m.

ABSENT: NONE

**STAFF PRESENT:**

Jennie Mills, Director

Shalyn Rodriguez, Assistant Director

Leslie Lovato, Technical Services Manager

Julie Hornberger, Adult, Teen and Technology Services Manager

Christine Montgomery, Circulation Manager

Rachel Gilmore, Marketing Specialist

VISITORS PRESENT: Tracy Caswell, Paul Mills

CHANGES/ADDITIONS TO AGENDA: NONE

COMMENTS FROM THE PUBLIC: NONE

OLD BUSINESS: NONE

**NEW BUSINESS:**

- a. Managers presented department overviews.
- b. 30-minute break for lunch
- c. Trustees reviewed statistics regarding circulation, programming, and patron outreach. Due to E-resources growing in popularity, it was decided that the Library should focus on building those collections and phasing out audiovisual resources that are no longer used.
- d. Trustees discussed upcoming building projects. It was decided that the Library will not be adding outdoor reservation lockers with a kiosk protective shelter, a new exterior book return to the new parking lot. Grant information was requested for adding electric car charging stations and LED lighting.
- e. Trustees discussed focusing on qualitative over quantitative when it comes to the Library's service models, collections, hours and availability, staffing models, and programs offered.
  - a. A request for an Interior Space Consultant was made to evaluate and make better use of the building's space.

- b. An additional request for technology services was made, asking that the Library add Roku and hotspots to circulate. Along with that, the Board asked that more senior-focused programs be offered.
- c. Hours will currently remain as-is.
- d. No changes are being made to staffing currently.
- e. The Board requested the Library promote being fine-free.

Voitik motioned/Schultz seconded for the meeting to adjourn at 2:00 p.m. with all members present voting yes.

Respectfully submitted,  
Shalyn Rodriguez, Assistant Director