**SHOREWOOD-TROY PUBLIC LIBRARY DISTRICT**

**BOARD MEETING**

**July 8, 2021**

The regular meeting of the Shorewood-Troy Public Library Board of Trustees was called to order by the

President, Thomas Novinski, at 7:00 p.m. on July 8, 2021.

ROLL CALL:

TRUSTEES PRESENT:

1. Thomas Novinski
2. Bob Stahl
3. Karen Voitik
4. Vito Schultz
5. Tracy Caswell

ABSENT: Phil Besler, Amy Chellino

STAFF PRESENT:

Jennie Mills, Director

Shalyn Rodriguez, Assistant Director & Children’s Services Manager

VISITORS PRESENT: NONE

CHANGES/ADDITIONS TO AGENDA: NONE

APPROVAL OF MINUTES:

Bob Stahl moved that the minutes of the regular meeting on June 10, 2021 be approved.

Karen Voitik seconded the motion, and it was passed with majority vote. Vito Schultz abstained.

COMMENTS FROM THE PUBLIC: NONE

TREASURER’S REPORT:

Cash on Hand Beginning of June 2021 $294,651.97

Cash received during June 2021 $561,279.63

Disbursements ($110,075.94)

Cash on Hand End of June 2021 $745,855.66

Location and Denomination of Cash

Petty Cash $ 300.00

General Fund Checking – Chase 38,938.38

Money Market Fund – Chase 229,474.13

Money Market Fund – Shorewood Bank & Trust 346,204.17

PMA Financial CD 100,001.00

TOTAL $745,855.66

APPROVAL AND PAYMENT OF BILLS:

Vito Schultz moved that the bills presented for payment be approved. Karen Voitik seconded the motion. A roll call vote was taken with all Trustees present passing the motion.

LIBRARIAN’S REPORT:

a. Director’s Report with personnel – Jennie Cisna Mills

b. Department Heads

OLD BUSINESS: No Old Business.

NEW BUSINESS:

1. Trustees approved the tentative Budget & Appropriation Ordinance to be filed for public review. Stahl motioned/Voitik seconded. A roll call vote was conducted with all trustees present passing the motion.
2. Trustees approved setting the date for the public hearing on the Budget Ordinance for September 9, 2021 at 6:30pm. Voitik motioned/Schultz seconded. All present voted yes.
3. Trustees approved Ordinance 21-1, Building & Maintenance Ordinance. A roll call vote was conducted with majority voting yes. Caswell dissented.
4. Trustees approved the modified Collection Development Policy. Stahl motioned/Caswell seconded. All present voted yes.
5. Trustees approved increasing the amount of Interlibrary Loans patrons may have in effect from 10 to 15. Voitik motioned/Schultz seconded. All present voted yes.
6. Trustees approved rolling the $100,000 CD at PMA over with a rate to be approved on August 12, 2021. Voitik motioned/Schultz seconded. A roll call vote was conducted with all trustees present passing the motion.
7. Trustees approved an amendment to the Roku & Hotspot Borrowing Policy to “brick” devices if they are late in being returned 5 days or more. Schultz motioned/Voitik seconded. All present voted yes.
8. Trustees approved a new 36-month electric contract through Satori Energy. Schultz motioned/Stahl seconded. A roll call vote was conducted with majority voting yes. Caswell dissented.
9. Issues with Alpha Building Maintenance, the Library’s cleaning company, was discussed. Trustees requested recommendations from the other Pinnacle Libraries and to present three options for new companies, at the next board meeting.

ANNOUNCEMENTS: No Announcements

Voitik motioned/Schultz seconded for the meeting to adjourn at 7:35 p.m. with all members present voting yes.

Respectfully submitted,

Shalyn Rodriguez, Assistant Director