

**SHOREWOOD-TROY PUBLIC LIBRARY DISTRICT
BOARD MEETING
August 12, 2021**

The regular meeting of the Shorewood-Troy Public Library Board of Trustees was called to order by the Vice President, Phil Besler, at 7:00 p.m. on August 12, 2021.

ROLL CALL:

TRUSTEES PRESENT:

- | | |
|-----------------|--|
| 1. Phil Besler | 5. Tracy Caswell |
| 2. Bob Stahl | 6. Amy Chellino |
| 3. Karen Voitik | 7. Tom Novinski – Arrived at 7:17 p.m. |
| 4. Vito Schultz | |

ABSENT: NONE

STAFF PRESENT:

Jennie Mills, Director
Shalyn Rodriguez, Assistant Director & Children's Services Manager
Cindy Norman, Finance Clerk
Mara Barbel, Community Engagement Coordinator

VISITORS PRESENT: NONE

CHANGES/ADDITIONS TO AGENDA: NONE

APPROVAL OF MINUTES:

Vito Schultz moved that the minutes of the regular meeting on July 8, 2021 be approved. Bob Stahl seconded the motion, and it was passed with majority vote. Phil Besler and Amy Chellino abstained.

COMMENTS FROM THE PUBLIC: NONE

TREASURER'S REPORT:

Cash on Hand Beginning of July 2021	\$745,855.66
Cash received during July 2021	\$61,669.00
Disbursements	<u>(\$182,856.74)</u>
Cash on Hand End of July 2021	\$624,667.92

Location and Denomination of Cash

Petty Cash	\$ 300.00
General Fund Checking – Chase	65,945.12
Money Market Fund – Chase	92,968.11
Money Market Fund – Shorewood Bank & Trust	358,964.48
Payroll Account -- Chase	6,489.21
PMA CD	<u>100,001.00</u>
TOTAL	\$624,667.92

APPROVAL AND PAYMENT OF BILLS:

Karen Voitik moved that the bills presented for payment be approved. Vito Schultz seconded the motion. A roll call vote was taken with all Trustees present passing the motion.

CORRESPONDENCE:

- a. Karen Voitik participated in her first RAILS Trustee meeting and was sworn into the Consortia Committee.

LIBRARIAN'S REPORT:

- a. Director's Report with personnel – Jennie Cisna Mills
- b. Department Heads

OLD BUSINESS:

- a. Trustees approved a new cleaning contract with Best Quality Cleaning. Voitik motioned/Schultz seconded. A roll call vote was conducted with all trustees present passing the motion.

NEW BUSINESS:

- a. Trustees approved the submission of the Illinois Public Library Annual Report to the Illinois State Library. Stahl motioned/Schultz seconded. All present voted yes.
- b. Trustees approved submission of a grant to the Illinois State Library for services to jobseekers. Besler motioned/Caswell seconded. A roll vote was conducted with all trustees present passing the motion.
- c. Trustees approved submission of a grant to the Illinois State Library for a remote book locker and multiple book drops to be placed in the community of Shorewood. Voitik motioned/Schultz seconded. A roll call vote was conducted with all trustees present passing the motion.

ANNOUNCEMENTS:

- a. Review of statistics presented the Board was conducted. Caswell requested social media statistics for the next meeting.

Voitik motioned/Schultz seconded for the meeting to adjourn at 8:00 p.m. with all members present voting yes.

Respectfully submitted,
Shalyn Rodriguez, Assistant Director