

**SHOREWOOD-TROY PUBLIC LIBRARY DISTRICT
BOARD MEETING
November 18, 2021**

The Public Hearing on the Tax Levy Ordinance for FY 2021/2022 for the Shorewood-Troy Public Library District was called to order by the President, Thomas Novinski, at 6:30 p.m. on Thursday, November 18, 2021. The meeting took place in Meeting Room A of the Library located at 650 Deerwood Dr., Shorewood, IL 60404.

ROLL CALL:

TRUSTEES PRESENT:

- | | |
|--------------------|------------------|
| 1. Thomas Novinski | 2. Karen Voitik |
| 3. Vito Schultz | 4. Tracy Caswell |

Phil Besler arrived at 6:32 pm
Amy Chellino arrived at 6:36 pm

ABSENT: Bob Stahl

STAFF PRESENT:

Jennie Mills, Director
Shalyn Rodriguez, Assistant Director
Cindy Norman, Finance Clerk
Julie Hornberger, Adult, Teen & Technology Services Manager

Vito Schultz motioned and Karen Voitik seconded for the Public Hearing to adjourn at 6:59 p.m.

The regular meeting of the Shorewood-Troy Public Library Board of Trustees was called to order by the President, Thomas Novinski, at 7:00 p.m. on November 18, 2021.

ROLL CALL:

TRUSTEES PRESENT:

- | | |
|--------------------|------------------|
| 1. Thomas Novinski | 2. Phil Besler |
| 3. Karen Voitik | 4. Amy Chellino |
| 5. Vito Schultz | 6. Tracy Caswell |

ABSENT: Bob Stahl

STAFF PRESENT:

Jennie Mills, Director
Shalyn Rodriguez, Assistant Director
Cindy Norman, Finance Clerk
Julie Hornberger, Adult, Teen and Technology Services Manager

VISITORS PRESENT: Brian Mitchell, Robert Swartz

CHANGES/ADDITIONS TO AGENDA: NONE

APPROVAL OF MINUTES:

Vito Schultz moved that the minutes of the regular meeting on October 14, 2021 be approved. Karen Voitik seconded the motion and it was passed via majority vote. Phil Besler abstained.

COMMENTS FROM THE PUBLIC: Mr. Robert Schwartz attended the meeting to address the landscapers blowing leaves in the ditch and drainage area between the library and the neighborhood behind the library. The Library Director assured Mr. Schwartz that she would talk to the landscaping company to ensure that they stopped doing this.

TREASURER'S REPORT:

Cash on Hand Beginning of October 2021	\$674,059.88
Cash received during October 2021	292,030.11
Disbursements	<u>(100,291.64)</u>
Cash on Hand End of October 2021	\$865,798.35

Location and Denomination of Cash

Petty Cash	\$ 300.00
General Fund Checking – Chase	7,237.46
Money Market Fund – Chase	385,601.59
Money Market Fund – Shorewood Bank & Trust	364,466.68
Payroll Account – Chase	8,065.40
PMA Financial CD80197	<u>100,127.22</u>
TOTAL	\$865,798.35

APPROVAL AND PAYMENT OF BILLS:

Phil Besler moved that the bills presented for payment be approved. Amy Chellino seconded the motion. A roll call vote was taken with all Trustees present passing the motion.

LIBRARIAN'S REPORT:

- a. Director's Report with personnel – Jennie Cisna Mills
- b. Department Heads

OLD BUSINESS: Selection of carpet for main floor. Phil Besler motioned the selection of carpet be tabled until the December meeting. Vito Schultz seconded the motion and it was passed with all member present voting yes.

NEW BUSINESS:

- a. Trustees approved the Tax Levy Ordinance 21-2 for 2021/2022. Schultz motioned/Chellino seconded with all present voting yes.
- b. Trustees approved the Annual Treasurer's Report for FY21. Schultz motioned/Besler seconded with all present voting yes.
- c. Trustees approved Rival5 Technology as the new phone vendor. Besler motioned/Voitik seconded with all present voting yes.
- d. Trustees approved Intergovernmental Agreement (IGA) for Illinois Libraries Present. Schultz motioned/Caswell seconded with all present voting yes.
- e. Trustees approved grant submission to the Illinois State Library for the Live & Learn Construction Grant. Voitik motioned/Schultz seconded with the majority voting yes. Caswell dissented.

OTHER BUSINESS:

- a. Jennie will be on medical leave beginning December 10th with an anticipated return date of December 20th.

Schultz motioned/Voitik seconded for the meeting to adjourn at 7:24 p.m. with all members present voting yes.

Respectfully submitted,
Cindy Norman, Finance Clerk